



Volunteer Job Description

Job Description

Job Title: - Volunteer Mentor
Hours of Work: - Mon – Thu 9.30am till 3.30pm
Accountable to: Mentor Co-ordinator

Key Aims & Objectives

- To work with young people between the age of 11 – 16 years
- Assisting in the overall delivery of academic and the mentoring programme (opportunity to develop own sessions available)

Duties & Responsibilities

- To attend the morning briefing sessions
- Feeding back observations made during the day in debriefing sessions (orally and written)
- Writing up daily log sheets relating to individuals
- To participate in introductory training and any other relevant training identified by MEA i.e. Child Protection
- Be available *at least* 1 full day (10am- 3pm) per week.
- Commitment of a minimum of 6 months
- Clean and valid CRB check
- Position to be received after 2 weeks with mentor supervision
- To eventually undertake one to one sessions with young people (if deemed appropriate)

Skills and Abilities

- Manage confidential and sensitive issues understanding issues that affect young people.
- Confident and outgoing
- Good written and Oral Communication
- Ability to work well in a team and individually.
- Ability to work with young people with challenging behaviour
- Ability to relate to young people from a diverse range cultural and social backgrounds
- Ability to work well in a team and individually
- Ability to work with challenging behaviour
- Passion for young people
- Ability to maintain confidentiality and manage sensitive issues within the context of child protection legislation.

Equal Opportunity

- Demonstrate knowledge and understanding of equality issues and be able integrate equality policies strategies, service delivery and employment practices.

Education & Training

- To be working towards or undergoing a mentoring or youth based qualification